
CITY OF MEADVILLE

The City of Meadville held a meeting Monday, January 11, 2021 at 6:30PM.

Those in attendance: Ruthie Munsterman, Brad Coin, Nelson Dinsmore, Tim Nickell, Bobbi Meneely, Debbie Bennett

Ruthie called meeting to order.

Additions to agenda – Williams Keepers engagement letter & audit progress

Approval of Minutes – Debbie made motion to accept minutes as presented. Nelson 2nd. All in favor.

Public Participation

Old Business

- Sewer project update/review – Allstate expecting construction to begin in March.
- Street improvements update – Pending with Allstate. Bobbi emailed to inquire again 1/11/21.
- Stop signs at school electrical repair – Tim K looked at the sign. Wiring looks correct. He reached out to the company's tech support for a programming issue.
- Review of procurement policy – Discussions w/ Williams Keepers (auditors) & Cowherd attorney. Will have procurement policy & modifications to conflict of interest policy to review & vote on next meeting
- Andy Clem ditch tube replacement – Still no contact from Clems. Tim N will complete weather permitting.
- Park improvement funding from Wentworth family, Doolin Foundation, school – Doolin grant monies was received last year for fencing. Tim N to check pricing again (\$1756 last checked) and if close, council approved purchase for fencing materials. Further project will be considered after fencing & additional funds can be sought after then.
- RFQs from law firms – Cowherd engagement letter to be reviewed & signed.
- Alderman election – Candidacy filing ends Tuesday January 19, 2021

New Business

- Tree at Steve Rick's house – Mr Rick was present. Tree in yard is causing problems with power lines. Mr Rick indicated it was supposed to have been removed a few years ago when the city had trees removed around power lines. Will need frozen ground. Will need to go through Nathan Raymo's yard to avoid rutting. Tim will take care of weather permitting. Safety hazard.
- Williams Keepers engagement letter & audit progress – Engagement letter read to council from Williams Keepers. They have performed the audit for a few years. Amount to be paid for financial audit is \$12,875 (\$375 more than prior year). No other concerns. Nelson made motion to approve engagement letter. Debbie 2nd. All in favor. Mayor signed. Audit fieldwork occurred last week & is going smoothly.

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Tim Nickell's stuff

- N end of Livingston & Old #8 pot hole repair – Screenings/chat from concrete plant would work well. Tim N to check for availability.
- Christmas lights to be taken down this week.

Clerk's stuff

- Approval of bills
- Utility account updates/account adjustments approval
- Approval of financial reports

Next regularly scheduled city council meeting to be held Monday, February 8, 2021 at 6:30PM.

Ruthie adjourned meeting.

Ruthie Munsterman, Mayor

DRAFT