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# CITY OF MEADVILLE

The City of Meadville held a meeting Monday, September 14, 2020 at 6:30PM.

Those in attendance: Ruthie Munsterman, Brad Coin, Nelson Dinsmore, Tim Nickell, Bobbi Meneely (remotely), Tim Kasey

Ruthie called meeting to order.

Additions to agenda – Live streaming of meetings from prior meeting

Approval of Minutes – Nelson made motion to accept minutes as presented. Brad 2<sup>nd</sup>. All in favor.

Public Participation – none.

## Old Business

- Sewer project update/review
  - Sewer user rate discussion & passing of user rate ordinance: After much discussion including whether it would be beneficial to switch from city water to rural water based on costs & citizen preference, Nelson made motion to set availability to \$35/meter/month & \$5.60/1000 gallons of water to be enacted once project is closed, to be re-evaluated again within 18-24 months in order to possibly lower rates based on actual input cost experienced over the same time frame. Tim K 2<sup>nd</sup>. All in favor. Motion passed. User rate methodology to be sent to DNR for approval. Once approved, the ordinance will be drafted & voted on.
  - Temporary dump site needed during project? Needed per council. Temporarily relocate to end of truck parking lot on John St. Tim N will monitor to keep small.
  - Sewer project timeline – Per timeline received from engineers, construction should begin Jan/2020.
  - Review of proposed Amendment 2 to engineering contract with Allstate – Projected fees reduced by \$50k for redesign. Contract was reviewed by council. Tim K made motion to accept contract amendment as presented. Brad 2<sup>nd</sup>. All in favor.
- Community Betterment committee report by Nelson Dinsmore – Nothing to report since last meeting.
- Street improvements update – Nothing yet from Allstate pending further continuing work on wastewater project
- Stop signs at school – Tim N & Tim K are going to work on stop sign at school this week. Electrical issue suspected. Tim K will be volunteering his time.
- Blind spots & parking issues, lines on street – Weather not conducive to painting. Project pending.
- Review of procurement policy – Tabled
- Andy Clem ditch tube replacement – Postponed due to inclement weather as well as scheduling a time when homeowner can be available to monitor as discussed previously.
- DNR Scrap Tire Material Grants for Playground & Non-Playground projects/Park improvement funding from Wentworth (correction from Strickler noted previously) family

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- Mr. Shiflett out of town. Nelson will continue to seek discussion with him.
- Survey of city lot between Clem & Hunt - Survey completed & markers to be placed later this week. As noted in June 8<sup>th</sup>, minutes, council will seek monies from Doolin, Wentworth family & school to add lot to park property. Tim N to work on plan to be presented at next meeting.
- Installation of guard rail at drop off on Hayward St – Completed.
- Electrical line upgrade/replacement bids – Discussion. Reviewed 8/9/20 bid from Smith Lawn for \$6,775 to install 3 phase transformer needed for wastewater project. Cannot perform labor until building is built. Council considered buying materials now from existing electric budget. Expected to be about \$8k. Nelson made motion to buy materials as estimated. Tim K 2<sup>nd</sup>. All in favor.
- Replacement of well roof – Tim N is working on. Expect to be completed by next meeting weather permitting.
- Water line installation down John St – Myers contacted. Contractor indicated he would get it scheduled. Tim N to follow up.
- Live streaming of council meetings – After discussion, council decided not do live streaming of council meetings. More detailed minutes are being taken and posted publicly. Meetings will be COVID friendly in that proper distances will be addressed. All are encouraged to attend, always, unless there's a cause for closed session. Brad made motion. Tim K 2<sup>nd</sup>. All in favor.

## New Business

### Tim Nickell's stuff

- Fire district has asked about the electric meter to be installed for new building and cost of running service. Per 5/11/20 minutes "City provides service from transformer to meter. Meter to structure hookup is on the property owner". They've also requested a 2" water meter. City to supply meter but district's cost to hook up after meter.
- Repeater on water tower – Permission granted by city for fire district to install their own repeater on water tower. No cost to city.

### Clerk's stuff

- Approval of bills
- Utility account updates/account adjustments approval
- Approval of financial reports

Next regularly scheduled city council meeting to be held Monday, October 12, 2020 at 6:30PM.  
Ruthie adjourned meeting.

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Ruthie Munsterman, Mayor